

## **IC 3-13**

### **ARTICLE 13. VACANCIES**

#### **IC 3-13-1**

##### **Chapter 1. Early Candidate Vacancies**

#### **IC 3-13-1-1**

##### **Application of chapter**

Sec. 1. Except as provided in section 18 or 20 of this chapter or IC 3-10-8-7.5, this chapter applies to the filling of a candidate vacancy that arises for any reason if the vacancy leaves a major political party without a candidate for the office and occurs before the thirtieth day before a general, special, or municipal election.

*As added by P.L.5-1986, SEC.9. Amended by P.L.3-1987, SEC.413; P.L.4-1991, SEC.123; P.L.3-1997, SEC.380; P.L.219-2013, SEC.66.*

#### **IC 3-13-1-2**

##### **Candidate vacancy for primary election; ballot not to be filled but may be filled on following general or municipal election ballot**

Sec. 2. A candidate vacancy that exists on a primary election ballot may not be filled for the primary election. The resulting vacancy on the following general or municipal election ballot may be filled in the manner prescribed by this chapter, but only if it is filled by noon June 30 before election day.

*As added by P.L.5-1986, SEC.9. Amended by P.L.3-1987, SEC.414; P.L.4-1991, SEC.124; P.L.260-2001, SEC.6.*

#### **IC 3-13-1-2.5**

##### **Individual filling candidate vacancy must meet qualifications for office**

Sec. 2.5. A candidate seeking to fill a candidate vacancy under this chapter must comply with the requirements imposed under IC 3-8-1 for the office.

*As added by P.L.230-2005, SEC.62.*

#### **IC 3-13-1-3**

##### **United States Senator or state office**

Sec. 3. Except as provided in IC 3-10-8-7, a candidate vacancy for United States Senator or a state office shall be filled by the state committee of the political party.

*As added by P.L.5-1986, SEC.9. Amended by P.L.10-1989, SEC.17.*

#### **IC 3-13-1-4**

##### **United States Representatives**

Sec. 4. Except as provided in IC 3-10-8-7.5, a candidate vacancy for United States Representative shall be filled by a caucus comprised by the precinct committeemen of the political party whose precincts are within the congressional district.

*As added by P.L.5-1986, SEC.9. Amended by P.L.219-2013, SEC.67.*

### **IC 3-13-1-5**

#### **Legislative office**

Sec. 5. A candidate vacancy for a legislative office shall be filled by a caucus comprised by the precinct committeemen of the political party whose precincts are within the senate or house district.

*As added by P.L.5-1986, SEC.9. Amended by P.L.26-2000, SEC.21.*

### **IC 3-13-1-6**

#### **"County committee"; local office; office of circuit court judge or prosecuting attorney**

Sec. 6. (a) As used in this section, "county committee" refers to the precinct committeemen and vice committeemen of a major political party representing a precinct within the county.

(b) Except as provided in subsection (c), a candidate vacancy for a local office shall be filled by:

- (1) a caucus comprised of the precinct committeemen who are eligible to participate under section 10 of this chapter; or
- (2) the county chairman of the political party or a caucus comprised of the chairman, vice chairman, secretary, and treasurer of the county committee of the party, if:

- (A) authorized to fill vacancies under this chapter by majority vote of the county committee;
- (B) the election district for the local office is entirely within one (1) county; and
- (C) documentation of the authority given under clause (A) is attached to the certification of candidate selection filed under section 15 of this chapter.

(c) A candidate vacancy for the office of circuit court judge or prosecuting attorney in a circuit having more than one (1) county shall be filled by a caucus comprised of the precinct committeemen who constitute the county committees of the political party for all of the circuit.

*As added by P.L.5-1986, SEC.9. Amended by P.L.3-1987, SEC.415; P.L.10-1988, SEC.182; P.L.4-1996, SEC.86; P.L.26-2000, SEC.22; P.L.216-2015, SEC.23.*

### **IC 3-13-1-7**

#### **Time for taking action to fill candidate vacancy**

Sec. 7. (a) Except as provided in subsection (b), action to fill a candidate vacancy must be taken:

- (1) not later than noon June 30 after the primary election if the vacancy exists on a general or municipal election ballot; and
- (2) within thirty (30) days after the occurrence of the vacancy, if the vacancy exists on a special election ballot, subject to section 2 of this chapter.

(b) This subsection applies to a candidate vacancy that exists

before the thirtieth day before a general, municipal, or special election and that is due to any of the following:

- (1) The death of a candidate.
- (2) The withdrawal of a candidate.
- (3) The disqualification of a candidate under IC 3-8-1-5.
- (4) A court order issued under IC 3-8-7-29(d).

Action to fill a candidate vacancy under section 3, 4, 5, or 6 of this chapter for reasons permitted under this subsection must be taken within thirty (30) days after the occurrence of the vacancy.

*As added by P.L.5-1986, SEC.9. Amended by P.L.3-1987, SEC.416; P.L.10-1988, SEC.183; P.L.4-1991, SEC.125; P.L.1-1993, SEC.14; P.L.176-1999, SEC.113; P.L.260-2001, SEC.7.*

### **IC 3-13-1-8**

#### **Meeting to be called and chaired by state or county chairman or designated party**

Sec. 8. A meeting under section 3, 4, 5, or 6 of this chapter shall be called and chaired by:

- (1) the state chairman, or a person designated by the state chairman, for a caucus or committee acting under section 3, 4, 5, or 6(c) of this chapter; or
- (2) the county chairman of the county in which the greatest percentage of the population of the election district is located, or an individual designated by the county chairman, for a caucus or committee acting under section 6(b) of this chapter.

*As added by P.L.5-1986, SEC.9. Amended by P.L.10-1988, SEC.184; P.L.3-1989, SEC.14; P.L.225-2011, SEC.79; P.L.216-2015, SEC.24.*

### **IC 3-13-1-9**

#### **Requirements for call of meeting**

Sec. 9. The call for a meeting under section 3, 4, 5, or 6 of this chapter must:

- (1) be in writing on a form prescribed by the election division;
- (2) state the name of the chairman of the meeting;
- (3) state the purpose of the meeting;
- (4) state the date, time, and place of the meeting;
- (5) be sent by first class mail, at least ten (10) days before the meeting, to all persons eligible to participate in the meeting; and
- (6) be filed not later than noon ten (10) days before the meeting with the official who is required to receive a certificate of candidate selection following the caucus under section 15 of this chapter.

*As added by P.L.5-1986, SEC.9. Amended by P.L.3-1997, SEC.381; P.L.225-2011, SEC.80; P.L.216-2015, SEC.25; P.L.169-2015, SEC.152.*

### **IC 3-13-1-10**

#### **Eligibility to participate in caucus**

Sec. 10. (a) To be eligible to participate in a caucus called under section 4, 5, or 6 of this chapter, an elected precinct committeeman must be entitled to vote for the office for which a candidate is to be selected. An elected precinct committeeman is eligible to participate in a caucus called under this chapter, regardless of when the ballot vacancy occurred.

(b) An appointed precinct committeeman is eligible to participate in a caucus called under section 4, 5, or 6 of this chapter if the precinct committeeman was a committeeman thirty (30) days before the vacancy occurred.

(c) For purposes of a candidate vacancy resulting from the failure of a candidate to be nominated at a primary at which precinct committeemen were elected, an appointed precinct committeeman is eligible to serve if the committeeman has been reappointed following the primary in accordance with the rules of the committeeman's political party.

*As added by P.L.5-1986, SEC.9. Amended by P.L.3-1987, SEC.417; P.L.10-1988, SEC.185; P.L.5-1989, SEC.66; P.L.38-1999, SEC.63; P.L.176-1999, SEC.114; P.L.26-2000, SEC.23; P.L.230-2005, SEC.63; P.L.216-2015, SEC.26.*

### **IC 3-13-1-10.5**

#### **Declaration of candidacy; contents; time for filing**

Sec. 10.5. (a) A person who wishes to be a candidate for appointment to fill a candidate vacancy under this chapter must file a declaration of candidacy on a form prescribed by the election division with:

- (1) the chairman of the caucus or committee conducting a meeting under this chapter; and
- (2) the official who is required to receive a certificate of candidate selection following the caucus under section 15 of this chapter;

at least seventy-two (72) hours before the time fixed for the caucus or committee meeting.

(b) A candidate's declaration of candidacy must include a statement that the candidate requests the name on the candidate's voter registration record be the same as the name the candidate uses on the declaration of candidacy. If there is a difference between the name on the candidate's declaration of candidacy and the name on the candidate's voter registration record, the officer with whom the declaration of candidacy is filed shall forward the information to the voter registration officer of the appropriate county as required by IC 3-5-7-6(e). The voter registration officer of the appropriate county shall change the name on the candidate's voter registration record to be the same as the name on the candidate's declaration of candidacy.

(c) A candidate's declaration of candidacy must contain the following statements:

- (1) This subdivision applies to a candidate filing a declaration

of candidacy for a state office, legislative office, local office of judge of a circuit, superior, probate, or small claims court, or local office of prosecuting attorney of a judicial circuit. A statement that the candidate has attached either of the following to the declaration:

(A) A copy of a statement of economic interests, file stamped by the office required to receive the statement of economic interests.

(B) A receipt or photocopy of a receipt showing that a statement of economic interests has been filed.

This requirement does not apply to a candidate for a federal office.

(2) This subdivision applies to a candidate filing a declaration of candidacy for a local office not described in subdivision (1) or school board office. A statement that the candidate understands that if the candidate is selected to fill the candidate vacancy, the candidate is required to file a statement of economic interests under IC 3-8-9-5.

(3) A statement that the candidate understands that if the candidate is elected to the office, the candidate may be required to obtain and file an individual surety bond before serving in the office. This requirement does not apply to a candidate for a federal office or legislative office.

(4) A statement that the candidate understands that if the candidate is elected to the office, the candidate may be required to successfully complete training or have attained certification related to service in an elected office. This requirement does not apply to a candidate for a federal office, state office, or legislative office.

(5) A statement that the candidate:

(A) is aware of the provisions of IC 3-9 regarding campaign finance and the reporting of campaign contributions and expenditures; and

(B) agrees to comply with the provisions of IC 3-9.

This requirement does not apply to a candidate for a federal office.

The candidate must separately initial each of the statements required by this subsection.

*As added by P.L.3-1993, SEC.222. Amended by P.L.3-1997, SEC.382; P.L.202-1999, SEC.20; P.L.225-2011, SEC.81; P.L.76-2014, SEC.62; P.L.169-2015, SEC.153.*

### **IC 3-13-1-11**

#### **Establishment of rules of procedure; voting**

Sec. 11. (a) At a meeting called under section 3, 4, 5, or 6 of this chapter, the eligible participants shall:

(1) establish the rules of procedure for the caucus or meeting, except as otherwise provided in this chapter; and

(2) select, by a majority vote of those casting a vote for a candidate, a person to fill the candidate vacancy described in the call for the meeting.

(b) If more than one (1) person seeks to fill the vacancy, the selection shall be conducted by secret ballot.

*As added by P.L.5-1986, SEC.9. Amended by P.L.8-1986, SEC.1; P.L.3-1993, SEC.223; P.L.26-2000, SEC.24; P.L.225-2011, SEC.82; P.L.216-2015, SEC.27.*

### **IC 3-13-1-11.5**

#### **Voting by proxy**

Sec. 11.5. (a) Except as provided in this section, voting by proxy is not permitted in a caucus called under section 4, 5, or 6 of this chapter.

(b) A precinct vice committeeman is entitled to participate in a caucus called under section 4, 5, or 6 of this chapter and vote as a proxy for the vice committeeman's precinct committeeman if all of the following apply:

(1) The vice committeeman's precinct committeeman is otherwise eligible to participate in the caucus under this chapter.

(2) The vice committeeman's precinct committeeman is not present at the caucus.

(3) The vice committeeman is eligible under this section.

(c) The vice committeeman of an elected precinct committeeman is eligible to participate in a caucus called under section 4, 5, or 6 of this chapter and vote the precinct committeeman's proxy, regardless of when the ballot vacancy occurred, if the vice committeeman was the vice committeeman five (5) days before the date of the caucus.

(d) If a vice committeeman is not eligible under subsection (c), the vice committeeman is eligible to participate in a caucus called under section 4, 5, or 6 of this chapter and vote the precinct committeeman's proxy only if the vice committeeman was the vice committeeman thirty (30) days before the ballot vacancy occurred.  
*As added by P.L.26-2000, SEC.25. Amended by P.L.216-2015, SEC.28.*

### **IC 3-13-1-12**

#### **Tiebreaking vote; effect of lack of quorum**

Sec. 12. (a) If a tie vote occurs among participants acting under section 3, 4, 5, or 6(c) of this chapter, the chairman of the meeting may cast the tiebreaking vote. If a tie vote occurs among participants acting under section 6(b) of this chapter, the county chairman or an individual designated by the county chairman may cast the tiebreaking vote.

(b) If a quorum required under the rules of a meeting held under this chapter is not present, the county chairman shall fill the candidate vacancy.

*As added by P.L.5-1986, SEC.9. Amended by P.L.96-2012, SEC.4; P.L.216-2015, SEC.29.*

### **IC 3-13-1-13**

#### **Local office; appointment of person to fill vacancy**

Sec. 13. If no person is eligible to participate in the filling of a candidate vacancy for an office under section 6(b) of this chapter, the county chairman entitled to call the meeting under section 8 of this chapter shall appoint a person to fill the vacancy.

*As added by P.L.5-1986, SEC.9. Amended by P.L.10-1988, SEC.186; P.L.3-1997, SEC.383; P.L.216-2015, SEC.30.*

### **IC 3-13-1-14**

#### **Selection of person as candidate; written consent and statement of economic interest as prerequisite**

Sec. 14. The selection of a person as a candidate under this chapter is not effective unless:

- (1) the person's written consent is obtained and filed:
  - (A) in the office in which certificates and petitions of nomination must be filed; and
  - (B) not later than when the certificate is filed; and
- (2) the candidate has complied with any requirement under IC 3-8-1-33 or IC 3-8-9-5 to file a statement of economic interests.

*As added by P.L.5-1986, SEC.9. Amended by P.L.3-1987, SEC.418; P.L.14-2004, SEC.168; P.L.169-2015, SEC.154.*

### **IC 3-13-1-15**

#### **Town office; certificate of candidate selection**

Sec. 15. (a) A county chairman filling a candidate vacancy under section 6(b)(2) of this chapter or the chairman of a meeting filling a candidate vacancy under this chapter shall file a written certificate of candidate selection on a form prescribed by the election division stating the following information for each candidate selected:

- (1) The name of each candidate as:
    - (A) the candidate wants the candidate's name to appear on the ballot; and
    - (B) the candidate's name is permitted to appear on the ballot under IC 3-5-7.
  - (2) The residence address of each candidate.
- (b) The certificate shall be filed with:
- (1) the election division for:
    - (A) a committee acting under section 3, 4, 5, or 6(c) of this chapter; or
    - (B) a committee acting under section 6(b) of this chapter to fill a candidate vacancy in the office of judge of a circuit, superior, probate, or small claims court or prosecuting attorney; or

(2) the circuit court clerk, for a committee acting under section 6(b) of this chapter to fill a candidate vacancy for a local office not described in subdivision (1).

(c) This subsection applies to a candidate vacancy resulting from a vacancy on the primary election ballot as described in section 2 of this chapter. The certificate required by subsection (a) shall be filed not later than noon July 3 before election day.

(d) This subsection applies to all candidate vacancies not described by subsection (c). The certificate required by subsection (a) shall be filed not later than noon three (3) days (excluding Saturdays and Sundays) after selection of the candidates.

(e) A certificate filed under this section is not effective unless the candidate selected to fill the candidate vacancy has filed a statement of economic interests under IC 3-8-9-5.

*As added by P.L.5-1986, SEC.9. Amended by P.L.3-1987, SEC.419; P.L.3-1993, SEC.224; P.L.3-1997, SEC.384; P.L.202-1999, SEC.21; P.L.260-2001, SEC.8; P.L.66-2003, SEC.48; P.L.225-2011, SEC.83; P.L.216-2015, SEC.31; P.L.169-2015, SEC.155.*

### **IC 3-13-1-16**

#### **Furnishing certified list of name and address of candidate selected**

Sec. 16. The election division shall furnish the circuit court clerk with a certified list of the name and address of each candidate selected under section 15 of this chapter. If a certificate of candidate selection filed with the election division is questioned under IC 3-8-1-2, the election division shall indicate on the certified list that candidate's name is not to be printed on the ballot until the question is resolved by the commission or a court with jurisdiction in the matter.

*As added by P.L.5-1986, SEC.9. Amended by P.L.3-1987, SEC.420; P.L.3-1997, SEC.385; P.L.202-1999, SEC.22.*

### **IC 3-13-1-16.5**

#### **Validity of certificate of candidate selection; reference and determination**

Sec. 16.5. (a) All questions concerning the validity of a certificate of candidate selection filed with the election division shall be determined by the commission. A statement questioning the validity of a certificate of candidate selection must be filed with the election division under IC 3-8-1-2(c) not later than noon seventy-four (74) days before the date on which the general or municipal election will be held for the office.

(b) All questions concerning the validity of a certificate of candidate selection filed with a circuit court clerk shall be referred to and determined by the county election board. A statement questioning the validity of a certificate of candidate selection must be filed with the county election board under IC 3-8-1-2(c) not later than noon seventy-four (74) days before the date on which the



general or municipal election will be held for the office.

(c) The commission or a county election board shall rule on the validity of the certificate of candidate selection not later than noon sixty (60) days before the date on which the general or municipal election will be held for the office.

*As added by P.L.3-1993, SEC.225. Amended by P.L.2-1996, SEC.205; P.L.3-1997, SEC.386; P.L.58-2001, SEC.4.*

#### **IC 3-13-1-17**

##### **Vacancy existing because of tie vote in primary election; selection of candidate**

Sec. 17. A candidate vacancy exists when a tie vote occurs for an office in a primary election. The candidate vacancy shall be filled under section 3, 4, 5, or 6 of this chapter.

*As added by P.L.5-1986, SEC.9. Amended by P.L.3-1987, SEC.421.*

#### **IC 3-13-1-18**

##### **Town offices; certificate of candidate selection by certain minor parties**

Sec. 18. (a) If a candidate vacancy occurs in a town subject to IC 3-8-5 for any office on the ticket of a political party whose candidates were selected by petition of nomination, the vacancy may be filled only as prescribed by this section.

(b) To fill the vacancy, the town chairman of the party must file a certificate of candidate selection together with the consent required by section 14 of this chapter with the official with whom certificates must be filed. The certificate of candidate selection must be filed not later than the date and hour that a certificate of nomination by a town convention must be filed under IC 3-8-5-13.

*As added by P.L.5-1986, SEC.9. Amended by P.L.3-1987, SEC.422; P.L.5-1988, SEC.16; P.L.3-1997, SEC.387.*

#### **IC 3-13-1-19**

##### **Eligibility of persons defeated in primary election or town or state convention**

Sec. 19. A person who was defeated in a primary election or in a town or state convention is eligible to be appointed by the political party that the person affiliated with by voting in the most recent primary election held by that party. The person selected may fill any vacancy on the party's ticket as a candidate in any general, municipal, or special election following that primary election or convention in which the vacancy occurred. However, a person is not disqualified from appointment under this section for not having voted in the most recent primary election if the appointee is certified as a member of that party by the county chairman for the county in which the appointee resides.

*As added by P.L.5-1986, SEC.9. Amended by P.L.3-1987, SEC.423; P.L.3-1993, SEC.226.*

### **IC 3-13-1-20**

#### **Vacancy existing following convention of certain minor parties**

Sec. 20. (a) This section applies to a political party subject to IC 3-8-4-10, IC 3-10-2-15, or IC 3-10-6-12.

(b) A candidate vacancy that exists following the convention of the party shall be filled by the state committee of the political party not later than the date and time specified by section 7(a)(1) of this chapter for a major political party to fill a candidate vacancy. The chairman of the state committee shall file a notice of intent to fill the candidate vacancy with the official who is required to receive a certificate of candidate selection under section 15 of this chapter. The notice must be filed not later than ten (10) days before the chairman fills the candidate vacancy. The chairman of the state committee shall act in accordance with section 15 of this chapter to certify the candidate selected to fill the vacancy.

(c) This subsection applies to a candidate vacancy resulting from a vacancy on the general election ballot resulting from the failure of the convention to nominate a candidate for an office. The certificate required by subsection (b) shall be filed not later than the date and time specified by section 15(c) of this chapter for a major political party to file a certificate of candidate selection.

(d) This subsection applies to all candidate vacancies not described by subsection (c). If a candidate vacancy occurs as a result of:

- (1) the death of a candidate;
- (2) the withdrawal of a candidate;
- (3) the disqualification of a candidate under IC 3-8-1-5; or
- (4) a court order issued under IC 3-8-7-29(d);

the political party may fill the vacancy within the same period of time that a major political party is permitted to fill a candidate vacancy under section 7(b) of this chapter.

(e) The certificate required by subsection (b) shall be filed within the period of time required under section 15(d) of this chapter for a major political party to file the certificate after selection of the candidates.

*As added by P.L.3-1997, SEC.388. Amended by P.L.2-1998, SEC.8; P.L.260-2001, SEC.9; P.L.66-2003, SEC.49; P.L.230-2005, SEC.64.*

### **IC 3-13-1-20.5**

#### **Question concerning validity of candidate selection by certain political parties; determination by commission or county election board; time to act upon question**

Sec. 20.5. (a) This section applies to a political party subject to IC 3-8-4-10, IC 3-10-2-15, or IC 3-10-6-12.

(b) All questions concerning the validity of a certificate of candidate selection filed under section 20 of this chapter with the election division shall be determined by the commission. A statement questioning the validity of a certificate of candidate selection must

be filed with the election division under IC 3-8-1-2(c) not later than noon seventy-four (74) days before the date on which the general election will be held for the office.

(c) All questions concerning the validity of a certificate of candidate selection filed under section 20 of this chapter with a circuit court clerk shall be referred to and determined by the county election board. A statement questioning the validity of a certificate of candidate selection must be filed with the county election board under IC 3-8-1-2(c) not later than noon seventy-four (74) days before the date on which the general or municipal election will be held for the office.

(d) The commission or a county election board shall act upon a question concerning the validity of a certificate of candidate selection not later than noon sixty (60) days before the date on which the general or municipal election will be held for the office.

*As added by P.L.64-2014, SEC.72.*

### **IC 3-13-1-21**

#### **Receiving certificate of candidate selection not permitted if certain deadlines not met**

Sec. 21. (a) This section applies to a certificate of candidate selection filed under section 15 or 20 of this chapter.

(b) To enforce the requirements of IC 3-5-4-1.9, the election division, a circuit court clerk, or any other official responsible for receiving a certificate of candidate selection may not receive a filing of a certificate of candidate selection if:

- (1) a notice of a caucus or meeting;
- (2) a declaration of candidacy filed by the individual selected as the candidate; or
- (3) the certificate of candidate selection;

is or was offered to be filed after the deadline for the filing provided by this chapter or was not offered for filing at or before the deadline for the filing provided by this chapter.

*As added by P.L.124-2012, SEC.8. Amended by P.L.216-2015, SEC.32.*